

**MEMORANDUM OF ASSOCIATION**

**AND**

**RULES AND REGULATIONS**

**OF**

**ALL INDIA SPORTS COUNCIL OF THE DEAF**

**AMENDED UPTO 02-03-2014**

# **ALL INDIA SPORTS COUNCIL OF THE DEAF**

## **MEMORANDUM OF ASSOCIATION AND RULES AND REGULATIONS**

### **CONSTITUTION**

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**MEMORANDUM OF ASSOCIATION  
OF  
ALL INDIA SPORTS COUNCIL OF THE DEAF**

**1. NAME:**

- 1.1 The Organisation will be called **ALL INDIA SPORTS COUNCIL OF THE DEAF** or **AISCD** and **Akhil Bharatiya Badhir Krida Purishad** in Hindi referred as Council hereinafter.
- 1.2 It is founded on February 25, 1965 in New Delhi.
- 1.3 The AISCD is a non-profit-secular body founded under Societies Registration Act 1969 (Act No: 21 of 1860).

**2. ADDRESS:**

- 2.1 Presently its office is located at 1B, Institutional Area, Near Janta Flats, Sarita Vihar, New Delhi-110076.
- 2.2 It may, however, change according to the decision of the Executive Board of the Council.

**3. JURISDICTION:**

- 3.1 The Jurisdiction of the Council extends over the whole territory of the Republic of India.

**4. COMPOSITION:**

- 4.1 The Council shall consist of State Deaf Sports Council of any other organisations of the Deaf-affiliated to and recognised by it as the organisation which controls deaf sports in their respective State/Territory.
- 4.2 Only one organisation from each State shall be recognised as a member of the Council.

**5. AIMS & OBJECT:**

The aims and objects of the Council are

- 5.1 To co-ordinate, control and regulate amateur games and sports for the Deaf all over India.
- 5.2 To affiliate, associate and help 'State Level' Sports Organisation for the Deaf in India.
- 5.3 To promote, spread and encourage games and sports among the Deaf of all ages in India.
- 5.4 To provide or arrange coaching and training facilities to organisations (and their members) affiliated to it.
- 5.5 To represent Indian Deafs at National and International Sports Meets, Conferences, Organisations.
- 5.6 To hold and conduct National Games and other National Competitions for Deaf and play hosts to International Games for the Deaf when possible.

- 5.7** To create sports infrastructure for the deaf in the Country.
- 5.8** To bring out a Sports Magazine for Deaf.
- 5.9** To do any lawful and constitutional work whereby cause of sports among the Deaf is advanced.
- 5.10** To ensure and enforce amateur rules in games and sports of the Deaf.
- 5.11** To inter-act with the Foreign Sports Organisations of the Deaf with a view to promote Sports and Games among the Deaf in India.

# RULES AND REGULATION OF ALL INDIA SPORTS COUNCIL OF THE DEAF

## Section – I: DEFINITIONS AND EXPLANATIONS:

Unless otherwise indicated by the context:

- i. The 'Council' means the All India Sports Council of the Deaf.
- ii. The 'Member' means a State Apex Sports Organisation of the Deaf duly recognised by and affiliated to the All India Sports Council of the Deaf.
- iii. The 'General Assembly' means and includes the Representatives duly accredited and deputed by the Members in accordance with the Rules contained hereinafter.
- iv. The 'Constitution' means the Constitution of All India Sports Council of the Deaf under which has been got registered under the Societies Registration Act.
- v. The 'Executive Board' means the Executive Committee of All India Sports Council of the Deaf, elected for a set term in accordance with these Rules and Regulations, to which the management of affairs of All India Sports Council of the Deaf is entrusted from time to time.
- vi. 'Athlete' / 'Player' means a sports persons with a hearing loss of 55dB or greater in the better ear.

## Section – II: MOTTO, EMBLEM AND FLAG:

- i. The Motto of the Council is "Equal through Sports".
- ii. The Emblem of the Council consists of a Figure of an athlete without-stretched hands and legs covered by two circles between the circles name of Council in Hindi and its abbreviation in English is inscribed. The outer circle is decorated.
- iii. The Flag of the Council is Saffron and bears in the centre of emblem of the Council.

## Section – III: OFFICIAL YEAR:

- i. The Official Year including the Financial Year of the All India Sports Council of the Deaf shall be from 1<sup>st</sup> April to 31<sup>st</sup> March.

## Section – IV: MEMBERSHIP:

- i. The Membership of the Council shall be open to the following subject to acceptance by the General Assembly.
  1. **Member** – State Sports Council of the Deaf duly affiliated to the Council in terms of these Rules and Regulations.
  2. **Associate Members** – Special Institutions like various All India Institute of the Deaf, Sports Federations, Sports Control Boards, Sports Authority of India, etc. They shall, however, be Social Members without voting right but shall take part in National Sports Competitions and the General Assembly.
- ii. The members of the Council shall also be known as Affiliated Units of the Council.

#### **Section – V: MEMBERSHIP FEE:**

- i. Membership fee will be as follows:
  1. Admission Fee – Upon admission – Rs. 200/- (Rupees two hundred only)
  2. Annual Fee – Rs. 1,000/- (Rupees one thousand only) (Payable annually)
- ii. The above stated membership fees are subject to revision by the General Assembly.
- iii. Membership fee shall be paid before the 31<sup>st</sup> August every year. On default Registered A/D notice will be served.
- iv. If even after serving of a Registered A/D notice of payment of Membership Fee due by the Council, defaulters do not pay due by 1<sup>st</sup> week of March of the same financial year, the Executive Board shall recommend to the General Assembly de-recognition of defaulting members which shall be final in this respect.
- v. Defaulters shall not be allowed to take part in General Assembly and other meetings and also National Competitions and Championships till they clear their dues.

#### **Section – VI: CEASATION OF MEMBERSHIP:**

- i. The Membership shall cease on:
  1. Non-payment of membership fee
  2. Dissolution of Member Unit
  3. Resignation / Withdrawal
  4. Suspension / removal
- ii. Provided that member to be suspended / removed shall be given a fair chance to present its case. All suspension / removal shall have to be approved by the General Assembly.
- iii. Member in default of payment of membership fee will normally be re-admitted after an arrear of membership is cleared.

#### **Section – VII: ELIIGIBILITY FOR MEMBERSHIP:**

- i. All applications for membership shall be in writing accompanied by Constitution / Rules & Regulations, Details of Sports Activities, Admission Fee and One Year's Advance Membership Fee and a pledge to abide by the Constitution and resolutions of General Assembly and Executive Board of the Council and
  - To observe rules of National Competitions / Championships.
- ii. Membership shall be accorded by General Assembly after satisfying that:
  1. the applicant Sports Council / Association of the Deaf is duly constituted and registered under Societies Registration Act.
  2. its aim ad objects include Sports Promotion or is exclusively for Sports Promotion.
  3. it is either recognised by its State Government / State Sports Administrations or has the potential to win such recognition.
  4. it has support of majority of the Deaf of the State and has requisite resources and manpower to carry on Sports Activities.
  5. its Executive Committee has majority of Deaf Members and complete independence and autonomy to guide Deaf Sports in its jurisdiction.

**Section – VIII: REPRESENTATION:**

- i. All the affiliated units of the Council shall be represented in its General Assembly by two delegates, who shall be Deaf and eminent sports persons / sports officials / or holding responsible positions in units they represent. They shall bring written authority signed jointly by the President and Secretary from their respective unit – in absence of which they shall not be allowed to vote.

**Section – IX: MANAGEMENT:**

- i. The Management of the Council shall vest in its General Assembly, which shall be the supreme policy making and decision taking body in the organisation. All the movable / immovable property of the Council shall vest in the General Assembly.
- ii. The decisions of the General Assembly shall be final and binding on all concerned.
- iii. The General Assembly will elect an Executive Board comprising of the following Office-bearers, which shall exercise such authority as assigned to it in terms of these Rules and Regulations.

1. Chairman	One	Normal
2. Vice Chairman	One or more	Normal / Deaf
3. President	One	Deaf
4. Vice President	One	Deaf
5. Honorary General Secretary	One	Deaf
6. Honorary Treasurer	One	Deaf
7. Members	Eleven	Deaf

(not more than one representative from a state)

**Section – X: NOTICES AND QUORUM FOR MEETINGS:**

- i. In convening meetings, the Notice period and quorum as given here-in-under shall be observed.

MEETINGS	NOTICE	QUORUM
1 General Assembly	30 clear days	One third of the Representatives entitled to vote.
2 Special General Assembly	15 clear days	- do -
3 Executive Board	15 clear days	One third of the total strength of Representatives rounded off to make the whole figures.
4 Emergency Meeting of Executive Board	10 clear days	10 Representatives

**Section – XI: ORDINARY GENERAL ASSEMBLY:**

- i. The General Assembly shall ordinarily meet every one year with the following agenda:
  - 1. Approval of accreditation of representatives and authorization to vote.
  - 2. Confirmation of the Minutes of the preceding meetings.
  - 3. The report and audited statement of accounts covering the period since the preceding meeting.
  - 4. Admission and / or resignation of Member Unit.
  - 5. Consideration of proposal for amendment in these Rules and Regulations.
  - 6. Proposals from Member Unit.
  - 7. Elections, if due.

## **Section – XII: SPECIAL GENERAL ASSEMBLY:**

- i. Special General Assembly may be summoned at any time as decided by the Executive Board at its discretion.
- ii. Special General Assembly shall also be summoned by Hon. General Secretary within 30 days of receipt of requisition signed by at least 1/5 of the member units to consider and decide specific issues raised by the requisitionists. No other business shall be transacted at such Special General Assembly Meeting.
- iii. Executive Board may also on its own summon Special General Assembly to discuss specific issues.
- iv. Notification for the meetings shall be sent by UPC letter or by telegram as considered expedient.
- v. For adjourned meetings to be held on day and time as decided on adjournment no quorum is necessary for adjourned meetings.

## **Section – XIII:**

### **a) POWERS, FUNCTIONS AND DUTIES OF THE GENERAL ASSEMBLY:**

- i. To formulate and enforce the policy of the Council.
  - ii. To strive to implement Council's aims and objects to the utmost.
  - iii. To frame / amend / alter Rules and Regulations in terms of Societies Registration Act.
  - iv. To elect office-bearers and members of the Executive Board as provided under these Rules and Regulations.
  - v. To decide on disciplinary matters.
  - vi. To consider and pass such resolutions as may be put up to it.
  - vii. To appoint Special Committees for diverse purpose.
2. In case of tie, Chair shall have a casting vote.
  3. The General Assembly shall ordinarily meet every one year.
  4. The schedule for meetings of the General Assembly shall be decided by the Honorary General Secretary in consultation with the President.

### **b) POWERS, FUNCTIONS AND DUTIES OF EXECUTIVE BOARD:**

- i. To formulate and implement sports calendar.
- ii. To receive and approve annual reports, audited accounts, budget estimates, etc.
- iii. To appoint auditors.
- iv. To appoint Returning Officer for conducting elections.
- v. To prepare Long Term / Short Term Scheme for Sports promotion among the Deaf and place these before General Assembly for approval.
- vi. To regulate paid staff of the Council and determine their working conditions.
- vii. To discharge such other duties as may be assigned to it by the General Assembly.
- viii. To fill vacancies caused by deaths, resignation, recall in between meetings of General Assembly.
- ix. To approve and sanction emergent expenditure.
- x. To approve and authorized foreign participation and to appoint managers.
- xi. To accept resignation of Office-bearers.
- xii. To designate one or more of its members to Joint / Assistant Secretaries and assign duties to them.
- xiii. The Executive Board is empowered to grant provisional membership, which shall be submitted, to the next General Assembly for ratification.
- xiv. Consideration of National Sports Calendar and Report of National Championships.



- xv. Vacancy – Vacancies, caused if any, shall be filled by the Executive Board for the unexpired terms only.
2. The Executive Board shall normally meet at least twice a year. Its meetings shall be called by the Honorary General Secretary in consultation with the President.

#### **Section – XIV: DUTIES OF OFFICE-BEARERS:**

i. **CHAIRMAN:**

1. The Chairman shall be constitutional head of the Council. He/she will be a prominent person well connected with the sports activities of the Country.
2. He/she will advise and guide the Council in all important matters.
3. He/she will preside over General Assembly Meetings and functions of the Council.
4. He/she may appoint one or more Vice-Chairman and Advisors to assist him in the work of the Council.

ii. **VICE CHAIRMEN:**

1. He/she shall be a prominent sports personality or a person well connected with the sports affairs of the federation.
2. He/she shall exercise the powers of the Chairman in his/her absence.

iii. **PRESIDENT:**

1. The President shall be the Head of the Council.
2. The President shall preside over the business meetings of the General Assembly and Executive Board (in the absence of Chairman/Vice Chairmen).
3. In case, the Hony. General Secretary does not convene meeting either of the Executive Board or, its Emergency Meeting or General Body as demanded by the Members, in that event, the President shall exercise power to summon such meetings.
4. On removal, he/she shall hand over all document to Vice Chairman (Deaf) or Vice President or Secretary.

iv. **VICE PRESIDENTS:**

1. The Vice Presidents will preside in according to their seniority over the Meetings of the Executive Board in absence of the Chairman / Vice Chairmen / President.
2. He/she shall exercise the powers in the absence of the President.

v. **HONORARY GENERAL SECRETARY:**

1. The Honorary General Secretary shall be the in-charge of administration and look after day to day work.
2. He/she shall transact all official business and shall implement decisions of Executive Board/General Assembly and conduct all the correspondence.
3. He shall summon meetings of General Assembly/Executive Board and be responsible for maintenance of property (movable/immovable) of the Council
4. He shall prepare and present annual reports.
5. He/she shall have the power to keep imprest an amount, the maximum limit of which shall be decided by the General Body annually.
6. He/she, in consultation with President, will advise & guide the Council in all important matters, interaction with other agencies/Government, etc.
7. On removal, he/she shall hand over all documents to Chairman or President.

vi. **HONORARY TREASURER:**

1. The Honorary Treasurer shall maintain all accounts, submit audited statement of accounts and shall prepare annual budgets.
2. He/she shall be responsible for proper utilization of Council's Fund, in accordance to the decision of the General Assembly/Executive Board.
3. All payments shall be made within the written approval of the President/Honorary General Secretary.

## **Section – XV: HANDLING OF CASH:**

- i. The liquid assets of the Council will be deposited with any of the Nationalised Banks as decided by the Executive Board.
- ii. The bank accounts of the Council shall be jointly operated by the designated office-bearers, who are:  
President, Honorary General Secretary, Honorary Treasurer. Signatures of any two of the above will be necessary.

## **Section – XVI: ELECTION AND VOTING:**

- i. Elections shall be held once in four years at General Assembly meetings or at such Special General Assembly Meetings specifically called for the purpose to elect office-bearers and members of the Executive Board as per the provisions of the these Rules and Regulations, from amongst representatives of the member units present.
- ii. Prior to holding elections, the Executive Board of the Council shall approve the election schedule and also appoint a Returning Officer.
- iii. The Council shall notify all the member units then having valid affiliation of the proposed elections. A clear notice of at least 30 days along with proforma/prescribed form for nomination for the use of member units shall be given for summoning General Assembly Meetings.
- iv. On receipt of election notification, members units shall submit:
  1. Names and designations of their representatives/delegates authorized to participate in General Assembly Meeting of the Council and
  2. Nomination Form/Forms duly completed in all respects.
- v. Both the above documents shall be authenticated by the Honorary General Secretary/President of the Member Unit and shall reach the Council at least 10 days before the scheduled date of elections. The nomination-forms shall be double sealed and marked 'Nomination Form'. Change in names of representatives/nominations shall generally not be allowed. In exceptional cases, if warranted by circumstances, changes can be permitted by President/Returning Officer on a written request to that effect.
- vi. Member units shall nominate such persons for various posts only, who are their members/office-bearers/representatives at the General Assembly Meeting. This restriction shall, however, not apply to nominations for the post of Chairman and Vice Chairman who shall be elected from amongst prominent sports personalities or national leaders who have contributed to sports promotion among the deaf, unanimously through consensus.
- vii. Every nomination form shall have consent of the candidate nominee to contest the post for which nominated as also an undertaking that in the event of his/her election, he/she shall work whole heartedly to further the cause of the Council and on failure to do so forgo claim for the post to which elected.
- viii. While a member unit shall be at liberty to file multiple nominations for its representatives for different pots of its choice simultaneously, the contestant shall be permitted to contest only one post of his/her choice and shall have to apply to Returning Officer to withdraw his/her nomination from posts which he/she does not wish to contest. On his/her failure to do so, his/her nomination shall be rendered invalid.
- ix. List of candidates on the basis of nominations received will be prepared by the Returning Officer and circulate for the information of member units/contestants to enable withdrawal on proper written application wherever necessary.

- x. The final list of contestants after the expiry of time for withdrawal will be displayed and voting where necessary will be done through secret ballot.
- xi. The duly accredited representatives of the affiliated units shall constitute the Electoral College and shall elect office-bearers/members of the Executive Board and amongst the list of Final Contestants. This shall, however, not apply to the post of Chairman/Vice Chairman who need not be members of Electoral College.
- xii. The right to vote shall vest in the representative duly accredited by the member unit for the purpose. Each member unit shall have only one vote. The person accredited to vote shall be associated with the affiliated unit and produce his authorization before being allowed to vote.
- xiii. In case of tie, re-poll for the post involved only shall be held.
- xiv. After completion of election process, results shall be announced by the Returning Officer.
- xv. Persons not associated with any affiliated unit (excepting Chairman and Vice Chairman) shall not be eligible to contest election for any post in the Council.
- xvi. In case there is not quorum at the General Assembly Meeting called for elections, the Assembly may adjourn to an agreed date and hold elections at a subsequent date where elections shall be held even if there is no quorum.

#### **Section – XVII: TENURE & AGE LIMIT OF POSTS:**

- i. An office-bearer of the Council may hold office as such for one term of 4 years on obtaining simple majority votes in the election.
- ii. An office-bearer is eligible for second term of 4 years on receipt of atleast two third votes polled. In the event of failure to obtain such majority of two third votes, the concerned office-bearers shall be deemed to have lost the election. The office-bearer would, thereafter, be filled by election under the normal procedure from amongst candidates other than the office-bearers seeking re-election.
- iii. The Honorary General Secretary and Treasurer shall hold office for two consecutive terms whereas the President shall hold office for three consecutive terms with or without any break.
- iv. The President, Honorary General Secretary and Treasurer shall cease to hold office on attaining the age of 70 (seventy) years.
- v. To ensure compliance of age limit, the election committee/Returning Officer shall verify valid age proof of nominees before election.

##### Explanation No. 1:

For the purposes of this Rules, the expression 'Office-bearer' would mean:

- a. The President
- b. The Honorary General Secretary
- c. The Honorary Treasurer

##### Explanation No. 2:

The Individual elected as office-bearer, including Executive Board Member, on the basis of nomination by an affiliated body will be permitted to complete his/her tenure of post, first or subsequent terms, as the case may be, even if the concerned Member Unit withdraws the accreditation at a later date given to the individual earlier.

### **Section – XVIII: HOLDING OF OFFICE:**

- i. No office-bearer of Council shall be eligible to be office-bearer simultaneously of any other National Sports Federation / Association excepting the Indian Olympic Association.
- ii. If a member absents from three consecutive meetings of the Executive Board without leave of absence he/she shall be deemed as removed from office. However, the General Assembly reserves the right to give the members an opportunity to be heard with justifiable explanations of the grounds for such lapse and if satisfied, may reconsider the case.
- iii. Persons holding office of profit in the Council or its affiliated Bodies shall not be eligible to seek election or hold post.
- iv. Any office-bearer or member of the Executive Committee shall be removed if his/her working or behaviour pattern is not consistent with the constitution and detrimental to the aims and objects of the council.
- v. No tainted / charge-framed office-bearer is eligible to seek re-election or hold any post to ensure good governance and to sustain public trust in organizational integrity and ethics.

### **Section – XIX: ABRIDGE AMEND OR EXTENDING RULES:**

- i. Whenever it is felt desirable by the Executive Board of the Council to alter, extend or abridge its Rules and Regulations or to amalgamate with such other organisation either wholly or partially it shall convene a Special Meeting for consideration of the said proposal by giving at least 3 weeks notice. The decision taken shall be majority of 3/5 of the members present and voting therein. It shall be confirmed at a subsequent meeting called for the purpose after an interval of two months. The changes shall then be effective.

### **Section – XX: DISSOLUTION:**

- i. Any number not less than 3/5 of the member units may determine that Council may dissolve and there upon it shall be dissolved forthwith or at a time agreed upon and all necessary steps shall be taken for disposal and settlement of property, its claims and liabilities according to Rules applicable.

- ii. Upon Dissolution of Member to receive profit:

If upon dissolution there remains after satisfaction of all its debts and liabilities, any individual but shall be given to any other organisation with similar aims and objects as determined by the vote of 3/5 members present at the time of dissolution.

### **Section – XXI: ARBITRATION:**

- i. The All India Sports Council of the Deaf would have all their internal disputes settled by the Sports Authority of India under the Arbitration Act, 1940 or through such agency, as may be mutually agreed upon.

### **Section – XXII: SETTLEMENT OF DISPUTES/CONFLICTS IN STATE UNITS:**

- i. All member units shall have to include in their constitution a provision that they would have all unresolved disputes settled by the Council and their members shall voluntarily surrender their right of seeking redress in any court of law.
- ii. Every Member shall be deemed to continue its membership of the Council on specific condition that it voluntarily surrenders its right of seeking redress in any Court Law, except in the case of elections.

- iii. All unresolved disputes between member units and member unit and the Council shall be referred to Executive Board, which shall constitute a committee consisting of 3 mutually agreed persons for arbitration/settlement. The decision of the Committee shall be binding on all concerned.

**Section – XXIII: DISCIPLINARY REGULATION AND SANCTION:**

- i. Violation of the existing Rules/Directives can't be excused on ground of ignorance of the said rules.
- ii. Whoever incites a member unit to commit an infraction or aids and abets the said unit shall be treated in the same manner as the Unit which commits the infraction.
- iii. The disciplinary sanction shall be:
  - 1. Caution
  - 2. Warning
  - 3. Suspension for a specified period of time
  - 4. Expulsion from the Council
- iv. Provided that
  - 1. No penalty shall be imposed before the Unit at fault has been heard at the interrogation specially conducted for this purpose.
  - 2. Should an affiliated unit fail to present itself through its accredited office-bearer or nominee at the interrogation stage, it shall be considered as having been interrogated.
  - 3. As a general rule, except in special circumstances duly appreciated, suspension shall be applied as a temporary measure.
  - 4. Disciplinary sanction will not be taken unless supported by two-third of the General Assembly Members present and voting.

**Section – XXIV: MISCELLENOUS:**

The Council shall ensure that:

- i. The member units shall have provision limiting the Term of Office-Bearers to two terms not exceeding 8 years in total in their Constitution.
- ii. The member units hold at least one competition annually for specified age group for Seniors and Juniors and Sub-Juniors in all disciplines of Sports adopted by the Council. These competitions shall be organized through local to state level competitions leading to National Competitions.
- iii. The member units take initiative to form and affiliate District Level Sports Association of the Deaf for uniform progress of Sports among the Deaf in the country.
- iv. The Council may sue or be sued in the name of Hony. General Secretary of the Council or a person designated for the purpose. A law suit can only be filed at the Head Quarter Stations of the Council.
- v. In all matters relating to the interpretation and application of this Constitution, as well as in the matters not specifically provided for herein, the decision of the Executive Board shall be final and binding on all concerned.
- vi. The Executive Board may, at its discretion, frame Bye-laws not inconsistent with or contrary to this Constitution, for the proper and efficient administration of the Association.
- vii. The Council shall be guided by the Statues, Rules, Regulations bye-laws directions and instructions issued from time to time by the International Committee of Sports for the Deaf.

- viii. If for any valid reason a Member Unit becomes ineffective in sports administration and promotion, the Sports activities of that unit can be taken over by the Council till cause of ineffectiveness is eliminated, but in no case the period of takeover of the Unit by Executive Board of Council will extend over to 6 months.
- ix. All the provision of the Societies Registration Act XXI of 1960 (Punjab Amendment Act 1957) as extended to the Union Territory of Delhi will apply to All India Sports Council of the Deaf.
- x. The Council shall abide by the Central Government Guidelines for improvement of standards of Sports and Games enforced and issued from time to time.